

Who processes my personal data?	During the processing of personal data, Fighting Falcon Software Limited Liability Company (hereinafter: Instructor or Data Controller) acts as data controller.
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general information

The Instructor processes certain data of persons affected by its services and activities ("**data subject(s)**") according to this Privacy Policy ("**Information**"), which qualify as "**personal data**" according to Article 4(1) of the EU's General Data Protection Regulation 2016/679 ("GDPR").

In this information, data subjects can find information about the **purposes, legal basis** and **for how long** the Instructor processes their personal data, as well as information **about other features of our data processing**. The Instructor shall also inform data subjects of **their rights and legal remedies** in **relation to their data processing activities**.

In particular, but not exclusively, the Data Controller may process the data of the following natural persons:

- persons using the services of the Data Controller,
- contractual partners of the Data Controller (for example: subcontractors), as well as their agents, representatives, contact persons,
- opposing parties to the Data Controller in a given proceeding and persons acting on their behalf,
- persons interested in the services and activities of the Data Controller and submitting other inquiries.

Profiling does not take place in relation to any of the data processing contained in this Policy.

The Data Controller reserves the right to amend this Policy unilaterally, with effect from the amendment, taking into account the restrictions set out in the relevant legislation and, if necessary, by informing the data subjects in due time.

This Policy may be amended in particular if it is necessary due to a change in legislation, data protection authority practice, business needs, new data management purposes, newly discovered security risks, or feedback from data subjects. In the course of communication related to this Policy or data protection issues, as well as otherwise in contact with data subjects, the Data Controller may use the contact details of the data subjects available to the Data Controller for contact and contact purposes.

The contents of this Policy shall be interpreted in accordance with any other agreement concluded by the Data Controller with you and as indicated on the Platforms as described below.

Please note that if the Data Controller processes your personal data for purposes other than those described above, it will always provide information on the relevant data processing and your data protection rights and legal remedies.

Please read this Policy carefully, and if you have any questions or requests regarding the Data Controller's data processing, please feel free to contact the Instructor at the following contact details:

What are the contact details of the data controller ?	The instructor headquarters: 8258 Badacsonytomaj, Bercsényi utca 1. E-mail address: training@dotnetfalcon.com
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IN WHAT CASES DOES THE INSTRUCTOR PROCESS YOUR PERSONAL DATA?**1. PERFORMANCE OF THE DATA CONTROLLER'S SERVICES, ENSURING ACCESS TO CONTENT AVAILABLE ON THE PLATFORM, REGISTRATION**

For what purpose does the Instructor process my personal data?

Your personal data will be processed by the Instructor for the purpose of performing its services. This includes the [provision of content](#) (educational and resource materials, instructional video content, etc., hereinafter [referred to as "Content"](#) or "**Content**") provided via [gitlab.dotnetfalcon.com](#) and [students.dotnetfalcon.com](#) **websites** (collectively referred to as "Platform(s)"), as well as courses, trainings (collectively referred to as "**Organising**" and ensuring participation in training(s) or "**Training(s)**"). In connection with this, the Data Controller processes the data required in connection with your registration through the Platform and the maintenance of your user account.

In addition to the above, the Data Controller processes your personal data in accordance with accounting and tax-related legislation, *Act LXXVII of 2013 on Adult Education ("Fktv.")*, as well as *Act No. 11/2020 (II.7.) on the implementation of the Act on Adult Education. Government decree ("Fktv vhr.")* in order to comply with the obligations imposed on adult educators.

On what legal basis does the Instructor process my personal data?

The Data Controller processes your data for the above purpose because:

- it is necessary for the performance of a contract (contract for the provision of educational services provided to you by the Data Controller) to which you are a party or to take steps at your request prior to entering into a contract (Article 6 (1) (b) GDPR),

	<ul style="list-style-type: none"> • please note that registration on the Platform is also necessary for the performance of the above contract, the use of Content and the related services (Article 6 (1) (b) GDPR), • you have given your consent if the processing of your telephone number and optional personal data (nickname, interests, other contact details, likeness, place of work, position/occupation, etc., hereinafter referred to as "Optional Data") that can be provided on the Platform is not necessary for the conduct of the respective Training (Article 6 (1) (a) GDPR). However, if you are acting on behalf of another person or other organisation and provide your contact person, business telephone number and Optional Data, the legal basis for our processing is the legitimate interest expressed below (Article 6 (1) (f) GDPR), • <i>in order to carry out the training provided by the Data Controller as an adult educator (Section 21 (1) of the Act on Adult Education), to fulfil its data provision obligation (Section 15 (1) of the Act on Data Protection) and to fulfil its registration obligation (Section 16 of the Fktv.), it processes your personal data detailed below to the extent necessary to fulfil the legal obligations to which it is subject (Article 6 (1) (c) of the GDPR);</i> • in addition to the above, the Data Controller processes the data necessary for fulfilling its tax and accounting obligations to the extent necessary to comply with the legal obligation to which it is subject (Article 6 (1) (c) of the GDPR), • if you act on behalf of or as an employee of another person or other organisation (for example: the company employing you or a company of which you are a senior executive), or enter into a contract with the Data Controller and carry out contractual or training-related communications, your data will be processed by the Data Controller itself and by the party represented by you / the organisation providing your training (contractual partner of the Data Controller, or potential partner intending to enter into a contract with him) on the basis of his legitimate business or professional interest (Article 6 (1) (f) GDPR). Legitimate interest: establishment and contractual performance of a contract between the Data Controller and its (potential) partner, strengthening the business and professional relations of the parties.
Am I obliged to provide the data?	<p>You are free to decide on the contract with the Data Controller and on registration on the Platform. In this case, however, the provision of your personal data is necessary (mandatory) for the performance of the contract and the use of the related services, as well as for the fulfilment of the above legal obligations applicable to the Data Controller, without which the contract between you and the Data Controller, the educational services undertaken by the Data Controller, and the above legal obligations applicable to the Data Controller would not be fulfilled.</p> <p>If you do not provide your phone number and Optional Data for the purpose of conducting the given Training, but for example for other contact purposes or to facilitate your education and training, the Data Controller processes your phone number and Optional Data based on your consent (you can give your consent voluntarily by providing the phone number and Optional Data). You have the right to withdraw your consent at any time. However, the withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal. If you are acting on behalf of another person or other organization and provide your contact or business phone number, the legal basis for the data processing activities of the Instructor is not your consent, but your legitimate interest expressed as above.</p>
What personal data does the Instructor process?	<p>The Data Controller processes the following personal data of the data subjects for the purpose of registering on the Platform and ensuring the user account (management of account data) and ensuring the use (availability, downloading) of the content available on the Platform:</p> <ul style="list-style-type: none"> • full name • e-mail address, • Optional Data (if provided by you), • phone number (if provided by you). <p>The Data Controller processes the following personal data of data subjects in connection with participation in the Trainings:</p> <ul style="list-style-type: none"> • data related to the qualifications of the data subject, participation in Trainings (for example: level of knowledge, result targeted, data and results of courses and projects completed and to be carried out), • if the data subject acts on behalf of or as an employee of another person or organization, the name, registered office/address of that person/organization and other data indicated in the contract, • data related to invoicing and fulfillment of accounting obligations. <p><i>The Data Controller processes the following personal data of the data subjects in connection with the performance of the adult education contract (Fktv. vhr. 21. § (1)):</i></p> <ul style="list-style-type: none"> • <i>the name and number of hours of the Training;</i> • <i>in Training</i> <ul style="list-style-type: none"> ◦ <i>the planned dates of start and end in terms of year, month and day, taking into account the inclusion of knowledge acquired in advance;</i> ◦ <i>with the exception of closed-loop e-learning, a schedule of progress broken down by teaching material units (to the extent relevant);</i> • <i>an indication of the document obtainable on completion of the training;</i> • <i>the method of monitoring and evaluating performance during the Training;</i>

- the extent of the permitted absence and the consequences for the person participating in the Training if it is exceeded;
- the amount and method of payment of the training fee, taking into account the inclusion of prior knowledge, and the schedule for payment of the training fee in proportion to the completion of the Training;
- the consequences of the breach of contract of the person participating in the Training (you) and the adult educator (the Data Controller).

In addition, the Data Controller processes your personal data in order to comply with the following adult education legal obligations applicable to it (Article 6 (1) (c) of the GDPR).

The Data Controller provides the following personal data of the data subjects to the public administration body for adult education in order to fulfil the obligation to provide data in the data reporting system of adult education (Section 15 (1) of the Act on Adult Education):

- data on the natural identity data of trainees (first and last name, surname and first name at birth, place and date of birth, mother's surname and first name at birth), electronic mail address and highest level of education;
- data on the name, nature, place, number of hours, first day of training and, except in the case of closed-system distance learning, the planned date of completion of the given Training;
- the fact that any data transfer is prohibited, related legal statement.

The Data Controller processes the following personal data of the data subjects for the purpose of fulfilling its registration obligation applicable to adult education providers (Section 16 of the Act on Adult Education):

- attendance lists kept during contact classes, signed by the person participating in the Training, as well as documents certifying the professional preparation and control conducted electronically with the Training participant;
- personal data of the person participating in the Training processed pursuant to Section 21 (1) of the Act on Training, as well as the original documents certifying the conditions necessary for the start and continuation of education and training, or their copies certified by the Data Controller as an adult educator, as well as documents certifying the input competence assessment and preliminary knowledge assessment;
- the adult training contract, the training program, the document certifying the implementation of the Training according to the training program;
- the originals of contracts for the provision of the human and material conditions necessary for the implementation of the Training;
- documents related to the employment of trainers (if relevant for the relevant Training).

The Data Controller processes the following personal data of the data subjects in order to conduct the given Training (Section 21 (1) of the Act on Civil Liberties):

- the person participating in the Training (data subject)
 - natural identity data (first and last name, first and last name at birth, place and date of birth, mother's surname and first name at birth) and, in the context of issuing the education identification number, her education identification number;
 - your electronic mail address;
 - highest level of education.
- data related to the Training, which is the person participating in the Training (data subject)
 - highest level of education, vocational qualifications, vocational qualifications, foreign language skills;
 - by entering and completing the Training or, failing completion of the Training, by leaving the Training;
 - by assessing and qualifying during the Training;
 - in connection with your payment obligations in connection with the Training.

How long will my personal data be stored by the Instructor?

The data of the data subject will be stored by the Instructor for 5 years **from the termination of the contract or, in the absence of a contract, from the last communication prior** to the contract, with regard to the general civil law limitation period (Civil Code. 6:22. § (1)).

The personal data provided on the basis of the consent of the data subjects will be processed by the Instructor until the relevant consent is withdrawn. The withdrawal of consent may also be exercised through the Platform or by sending a statement to one of the above contact details of the Data Controller (all data provided by the data subject on the Platform can be corrected at any time with the help of his or her user account, or his or her data can be deleted at any time, except for the full name and e-mail address).

If your data is necessary for the fulfilment of tax obligations applicable to the Data Controller: 5 years **from the last day of the calendar year** in which the tax should have been returned, reported or reported or, in the absence of a return, data filing or notification, the tax should have been paid (Act CL of 2017 on the Rules of Taxation ("Art.") §§ 78 (3), 202 (1)).

	<p>If your data is necessary for the fulfilment of the accounting obligations applicable to the Data Controller: 8 years (Act C of 2000 on Accounting ("Sztv."), Sections 168-169).</p> <p><i>In addition to the above, the Data Controller, as an adult educator, is obliged to keep the above-mentioned documents subject to its registration obligation until the last day of the 8th year from the creation of the given document, pursuant to its registration obligation (Section 16 Fktv.).</i></p> <p><i>Furthermore, in order to conduct the given Training, the Data Controller, as an adult educator (Section 21 (5) of the Act on Adult Education), is obliged to process the data processed by it (Section 21 (1) of the Act on Adult Education until the last day of the 8th year from the conclusion of the adult training contract .</i></p>
To whom will the Instructor transfer my personal data?	<p>The Instructor forwards your data to the following partners:</p> <ul style="list-style-type: none"> to the following accounting service provider partner acting as data processor of the Data Controller in connection with billing data: Green Pelikán Kft. (registered office: 1146 Budapest, Abonyi u. 15/4 al. 4., company registration number: 01-09-870142, e-mail address: kontrajudit@gmail.com), Microsoft acts as a data processor for the Office 365 suite of applications and Platforms to provide the basis for the Faculty. The Microsoft Data Protection Officer can be contacted at: Microsoft EU Data Protection Officer, One Microsoft Place, South County Business Park, Leopardstown, Dublin 18, DP18 P521, Ireland, telephone +353 (1) 706-3117. Please note that Microsoft may act as a data controller (including, in particular, processing by Microsoft based on its legitimate business interest). Please also note that the Microsoft Terms for certain services and users include Standard Contractual Clauses that provide appropriate safeguards for data transfers to third countries outside the European Union. To ask questions about Microsoft's data practices, please ask: Ask questions about Microsoft's privacy practices. You can also find more information at the Microsoft Privacy Statement, Protecting your personal data with Microsoft cloud services.
2. PROCESSING OF PERSONAL DATA OF OTHER CONTRACTUAL PARTNERS OF THE DATA CONTROLLER (INCLUDING, IN PARTICULAR: SUPPLIERS, SUBCONTRACTORS, DATA PROCESSORS), AS WELL AS THEIR REPRESENTATIVES AND PERSONS ACTING ON THEIR BEHALF	
For what purpose does the Instructor process my personal data?	<p>Your data will be processed by the Data Controller to the extent necessary for the performance of the contract concluded with the Data Controller and for the exercise of rights and obligations under the contract.</p> <p>Please note that the Data Controller provides information on its services provided through the Platform and related to Training in Section 1 above.</p>
On what legal basis does the Instructor process my personal data?	<p>The Data Controller processes your data for the above purpose because:</p> <ul style="list-style-type: none"> necessary for the performance of a contract to which you are party or in order to take steps at your request prior to entering into a contract (Article 6 (1) (b) GDPR), if you act on behalf of another person or other organisation (for example: the company employing you or a company of which you are a senior executive), or conclude a contract and contractual communication with the Data Controller, the Data Controller's data will be processed by the Data Controller's own and by the party represented by you (contractual partner of the Data Controller or potential partner intending to enter into a contract with it) as a legitimate business, or on the basis of its professional interest (Article 6 (1) (f) GDPR). Legitimate interest: establishment and contractual performance of a contract between the Data Controller and its (potential) partner, strengthening the business and professional relations of the parties, necessary for compliance with legal obligations to which the Data Controller is subject, e.g. retention of invoicing data for tax and accounting purposes (Article 6 (1) (c) GDPR).
Am I obliged to provide the data?	<p>The provision of your personal data is mandatory, as it is necessary for entering into a contract with the Data Controller or for the performance of the contract. Without these, the contract concluded with the Data Controller could not be performed and the contractual rights and obligations of the parties could not be properly exercised and fulfilled. In addition, the Data Controller processes your data in order to comply with the legal obligations to which it is subject (Article 6 (1) (c) of the GDPR) (including: compliance with tax law and accounting obligations), in which case data provision is mandatory.</p>
What personal data does the Instructor process?	<p>In connection with the performance of the contract concluded with the Data Controller, we process the following personal data:</p> <ul style="list-style-type: none"> your name, contact details (address, billing address, e-mail address and other data used for contractual contact), name, registered office/address, VAT number of the person/organisation you represent, additional information contained in the related contractual documentation or invoice, other information generated or disclosed in contractual communications with you.

<p>How long will my personal data be stored by the Instructor?</p>	<p>The Instructor stores his/her data related to the performance of the relevant contract for 5 years from the date of recording or, in the absence of a contract, from the communication prior to the last contract, with regard to the general civil law limitation period (Section 6:22 (1) of the Civil Code).</p> <p>If your data are necessary for the fulfilment of tax obligations applicable to the Data Controller: 5 years from the last day of the calendar year in which the tax should have been returned, reported or reported or, in the absence of a return, data filing or notification, the tax should have been paid (Section 78 (3), Section 202 (1) of Act CL of 2017 on the Rules of Taxation).</p> <p>If your data are necessary for the fulfilment of the accounting obligations applicable to the Data Controller: 8 years (Act C of 2000 on Accounting, Sections 168-169).</p>
<p>To whom will the Instructor transfer my personal data?</p>	<p>The Instructor forwards your data to the following partners:</p> <ul style="list-style-type: none"> to the following accounting service provider partner acting as data processor of the Data Controller in connection with billing data: Green Pelikán Kft. (registered office: 1146 Budapest, Abonyi u. 15/4 al. 4., company registration number: 01-09-870142, e-mail address: kontrajudit@gmail.com)
<p>3. DATA PROCESSING AND ENFORCEMENT OF CLAIMS RELATED TO REQUESTS RECEIVED BY THE DATA CONTROLLER</p>	
<p>For what purpose does the Instructor process my personal data?</p>	<p>Responding to inquiries received by the Data Controller (for example: inquiries about the services of the Data Controller, as well as complaints, possible comments), in case of consumer complaints, fulfilling the relevant legal obligations applicable to the Data Controller, enforcing the legal claims of the Data Controller (for example: enforcing claims) or defending against claims or legal claims.</p>
<p>On what legal basis does the Instructor process my personal data?</p>	<p>Please note that statements made during contractual communication are governed by the information on data processing described in points 1 and 2 above.</p> <p>If the request is made for purposes other than the above (including, in particular, sharing opinions about the Data Controller's services, non-contractual complaints, inquiries), the data processing is necessary for the enforcement of the legitimate interests of the Data Controller (Article 6 (1) (f) of the GDPR). Legitimate interest: answering questions sent to the Data Controller, handling complaints, possible enforcement of claims by the Data Controller, submission of legal claims, defence against claims and legal claims of data subjects or third parties.</p> <p>In case of handling consumer complaints: the Data Controller in order to comply with the legal obligations applicable to the Data Controller (Article 6 (1) (c) of the GDPR) and Act CLV of 1997 on Consumer Protection ("Act on Consumer Protection.") processes the personal data of data subjects in connection with complaint handling, responding to consumer complaints and keeping copies of the minutes and responses of the consumer complaint.</p>
<p>Am I obliged to provide the data?</p>	<p>Of course, the data subject is not obliged to make the above inquiry or – if you qualify as a consumer – a consumer complaint, however, if such a request or complaint is sent to the Data Controller, the Data Controller will process the related data of the data subject as described in this Prospectus and for the period described below.</p>
<p>What personal data does the Instructor process?</p>	<ul style="list-style-type: none"> Personal data affected by the request or complaint received by the Data Controller, in particular, the contact data of data subjects (in particular: name, address, e-mail address), the content of questions, claims and complaints submitted by the data subjects, the steps taken by the controller in this regard, In case of consumer complaints, the Fgytv. A copy of the minutes and answers drawn up pursuant to Section 17/A. <p>In order to enforce legal claims and defend against such claims, the Data Controller processes your name and other data justified by the given procedure, including in particular:</p> <ul style="list-style-type: none"> according to Section 7(3) of Act CXXX of 2016 on the Code of Civil Procedure ("CPP"), identification data in case of a natural person: place of residence (residence in the absence of domicile), address for service (if different from domicile or residence), place and date of birth, mother's name. According to Section 170 (1) (b) CPC, the introductory part of the application must indicate the names of the parties, their status in the proceedings, the identification data of the plaintiff, the known identification data of the defendant, and at least his place of residence. This list is complemented by Regulation 21/2017 (XII.22) on forms applicable in civil and administrative court proceedings. Annex 1, point 1.4 of the IM Regulation with the defendant's birth name, pursuant to Section 20 (1) (a) of Act L of 2009 on the Order for Payment Procedure, the debtor's personal data, the debtor's name, identification data under the CPC, or at least his/her place of residence are required for initiating the order for payment procedure, Section 11(2)-(3) of Act LIII of 1994 on Judicial Enforcement specifies which personal data the applicant for enforcement is obliged to disclose when filing the application for enforcement. These data are: the debtor's name, data necessary to identify him or her (place and date of birth, mother's name), depending on the circumstances of the case, the debtor's domicile, place of work and location of the property subject to

	<p>enforcement, or land register data in the case of real estate enforcement. With this data, the bailiff can carry out the enforcement procedure,</p> <ul style="list-style-type: none"> personal data arising or recorded in other judicial or official proceedings (for example: personal data recorded in a court or official decision, the processing of which is necessary for the defence of the Data Controller).
How long will my personal data be stored by the Instructor?	<p>Your data will be processed by the Instructor for 5 years from the date of recording (Section 6:22 (1) of the Civil Code - unless otherwise specified in the Civil Code, claims are time-barred within 5 years). In the case of official or judicial proceedings, the duration of data processing shall be extended until a final decision is taken in the given procedure.</p> <p>Please note that if your data are processed by the Instructor on the basis of your legitimate interest, you are entitled to object to our data processing by sending a statement to one of the contact details of the Data Controller above – as described below – and in case of successful objection, your data will also be deleted by the Instructor before the period described above.</p> <p>The record of the consumer complaint and a copy of the response must be kept by the Data Controller for 5 years in order to comply with the legal obligation applicable to it (Section 17/A (7) of the Act on Consumer Complaints).</p>
To whom will the Instructor transfer my personal data?	For the above purpose, you may transfer your personal data to the legal representative of the Instructor, to the court or authority seized, which act as independent data controllers.

4. DATA PROCESSING RELATED TO FACILITATING THE EXERCISE OF THE RIGHTS OF THE DATA SUBJECT, MEASURES TAKEN FOLLOWING REQUESTS FROM THE DATA SUBJECT, INCIDENT MANAGEMENT

For what purpose does the Instructor process my personal data?	Handling requests of data subjects received by the Data Controller, taking measures following them, facilitating the exercise of data subjects' data protection rights, data processing related to incident management.
On what legal basis does the Instructor process my personal data?	<p>The processing is necessary for compliance with legal obligations to which the controller is subject (Article 6 (1) (c) GDPR).</p> <p>The Data Controller is obliged to facilitate the exercise of the data protection (data subject) rights of the data subjects (Article 12 (2) of the GDPR) and to investigate possible personal data breaches (e.g. hacker attack, disappearance of documents containing personal data during a possible burglary), and to notify the supervisory (data protection) authority and the data subject according to the seriousness of the personal data breach (Articles 33-34 GDPR).</p>
Am I obliged to provide the data?	In order to enable you to exercise your data protection rights, to fulfill your related request or in connection with a possible personal data breach, it may be necessary to process your personal data (in particular your name and contact details provided to us). In this context, the Data Controller may request the provision of the above personal data for your identification and, in the case of requests sent electronically, if identification of your person is required, a photocopy of your identity card, passport or driver's license (for example: by sending the PDF file recording the photocopy by e-mail), which will only be processed by the Data Controller for the purpose and for the time necessary to verify your identity, and immediately thereafter and irreversibly deletes.
What personal data does the Instructor process?	<ul style="list-style-type: none"> Request received by the Data Controller, the name of the data subject, and data used for contact purposes (in particular: address, e-mail address). <p>In the case of requests sent by electronic means, where identification of the data subject is required,</p> <ul style="list-style-type: none"> a photocopy of your identity card, passport or driving licence, but which will be deleted immediately after inspection and will not be kept.
How long will my personal data be stored by the Instructor?	Your data will be processed by the Instructor for 5 years from the date of recording (Section 6:22 (1) of the Civil Code - unless otherwise specified in the Civil Code, claims are time-barred within 5 years). A photocopy of your ID, passport or driver's license will not be stored by the Instructor.
To whom will the Instructor transfer my personal data?	Your personal data may be transferred by the Data Controller to this data protection authority (especially in the event of a personal data breach, if the gravity and nature of this requires) and to our legal representative, who act as independent data controllers.

5. HANDLING THE AUDIO AND (IN CASE OF VIDEO CONNECTION) VIDEO RECORDINGS OF INTERVIEWERS ON THE RECORDING OF THE LECTURE BROADCAST LIVE BY THE INSTRUCTOR

For what purpose does the Instructor process my personal data?	The Instructor processes your personal data for the purpose of improving its educational services by deleting it from the recording of his/her lecture after a short period of storage.
On what legal basis does the Instructor process my personal data?	The legal basis for data processing is voluntary consent to data processing (Article 6 (1) (a) GDPR).
Am I obliged to provide the data?	You are not obliged to turn on your video camera during a lecture broadcast live by the Instructor or to add your own voice to the audio and video material of the recorded lecture by asking a question / commenting.
What personal data does the Instructor process?	On the recording of the educational lecture broadcast live on the videoconferencing application, audio and, in case of video connection, video recordings of the interviewers.
How long will my personal data be stored by the Instructor?	Personal data will be processed by the Instructor for 20 days after the recording has been made or, if earlier, until the consent to data management is withdrawn. After 20 days or after the withdrawal of consent, the audio and video recordings of the interviewers will be deleted from the recording, leaving only the lecture of the Instructor and his/her own audio and video recording. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.
To whom will the Instructor transfer my personal data?	<p>The Instructor does not employ any data processor other than the minimum required Zoom Video Communications, Inc. video conferencing application provider and the provider of the Microsoft Teams video conferencing application, and does not transfer personal data to third parties.</p> <ul style="list-style-type: none"> In connection with Microsoft Teams, Microsoft acts as a data processor for the Instructor. The Microsoft Data Protection Officer can be contacted at: Microsoft EU Data Protection Officer, One Microsoft Place, South County Business Park, Leopardstown, Dublin 18, DP18 P521, Ireland, telephone +353 (1) 706-3117. Please note that Microsoft may act as a data controller (including, in particular, processing by Microsoft based on its legitimate business interest). Please also note that the Microsoft Terms for certain services and users include Standard Contractual Clauses that provide appropriate safeguards for data transfers to third countries outside the European Union. To ask questions about Microsoft's data practices, please ask: Ask questions about Microsoft's privacy practices. You can also find more information at the Microsoft Privacy Statement, Protecting your personal data with Microsoft cloud services.
How can I protect my privacy during training on the videoconferencing app during the lecture at the same time as recording?	If the student is concerned that other students or the Instructor will see his apartment in the background, it is recommended to sit with his back to the wall in front of the computer camera. If the student's privacy is disturbed by the fact that the participants in education can see it on the camera at all, he can always disable the video (or temporarily turn it off and turn it back on later, if necessary). It is recommended to use headphones if you do not want the sounds coming from your household to be heard by those on the call.

What **data security measures** does the Instructor use to ensure an adequate level of data security protection for my personal data?

The Instructor stores personal data in OneDrive for Business and backs it up to your computer's storage to protect it from accidental destruction, loss, and other data breaches. The Instructor has password-protected his computer and locks it every time he is inactive. When using the device in a location other than the seat of the device, the Instructor will use a Kensington lock each time for enhanced physical protection.

Within the scope of its tasks related to IT protection, the Data Controller shall also ensure in particular:

- denial of access to the tools or Platforms used for data processing by unauthorized persons,
- preventing the unauthorised reading, copying, modification or removal of data media,
- preventing the unauthorised input of personal data into the data management system and the unauthorised access, modification or deletion of personal data stored therein,
- preventing the use of data processing systems and Platforms by unauthorized persons,
- that persons authorized to use the data processing system have access only to the personal data specified in the Data Controller's access authorisation,
- to verify and establish to which recipient personal data have been or may be transmitted or made available,
- to be able to check and establish subsequently which personal data, at what time and by whom entered into the data management system,

- to prevent the unauthorised access, copying, modification or deletion of personal data during transmission or during transport,
- that the data management system can be restored in the event of a breakdown,
- ensure that the data management system is operational, errors occurring during its operation are reported, and that stored personal data cannot be altered by malfunctioning of the system.

What rights do I have as a data subject in connection with data processing?

Rights of the data subject

The Data Controller does not charge a fee for responding to your inquiries related to data processing or for fulfilling the request. However, if your request to exercise your data protection rights is unfounded or excessive (e.g. repetitive), the Data Controller is entitled to charge administrative costs related to the fulfilment of the request or to refuse to act on the request, taking into account the administrative costs involved in providing the requested information or communication or taking the requested action.

The data protection rights and remedies of data subjects (including you if your personal data are processed by the Data Controller) are detailed in the relevant provisions of the GDPR (in particular Articles 15, 16, 17, 18, 19, 21, 77, 78, 79, 80 and 82 GDPR). The following summary contains the most important provisions, and the Data Controller provides information to the data subjects accordingly about their rights and legal remedies related to data processing.

The Data Controller shall inform the data subject without undue delay, but in any event within one month of receipt of the data subject's request related to the exercise of his or her right (see Articles 15 to 21 of the GDPR), of the measures taken in response to his or her request. If necessary, taking into account the complexity of the application and the number of applications, this time limit may be extended by a further two months. The Data Controller shall inform the data subject of the extension of the deadline within one month of receipt of the request, indicating the reasons for the delay. Where the data subject makes the request by electronic means, the information shall, where possible, be provided by electronic means, unless otherwise requested by the data subject.

If the controller does not take action on the request of the data subject, the controller shall inform the data subject without delay and at the latest within one month of receipt of the request of the reasons for not taking action and on the possibility of lodging a complaint with a supervisory authority and seeking a judicial remedy.

The Data Controller shall provide the information requested by the data subject in writing or, in the case of the data subject's request or request submitted electronically, electronically. Verbal information may also be provided to the data subject if the data subject proves his or her identity to the Data Controller.

The relationship between the rights of the data subject and the legal bases is presented in the following table so that it is clear to the data subject what rights he or she can exercise in case of the legal basis used.

	Right to prior information	Right of access	Right to rectification	Right to erasure	Limitation	Data portability	Prohibition	Withdrawal of consent
Contribution	✓	✓	✓	✓	✓	✓	✗	✓
Agreement	✓	✓	✓	✓	✓	✓	✗	✗
Legal obligation	✓	✓	✓	✗	✓	✗	✗	✗
Vital interest	✓	✓	✓	✓	✓	✗	✗	✗
Legitimate interest	✓	✓	✓	✓	✓	✗	✓	✗

Right of access (Art. 15 GDPR)

The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and information about the circumstances of the processing. Where personal data are transferred to a third country or international organisation, the data subject shall have the right to be informed of the appropriate safeguards

pursuant to Art. 46 GDPR relating to the transfer. The Data Controller shall provide the data subject with a copy of the personal data undergoing processing, if requested by the data subject.

Right to withdraw consent (Art. 7 GDPR)

The data subject shall have the right to withdraw his or her consent at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

Right to rectification (Art. 16 GDPR)

The data subject shall have the right to obtain from the controller without undue delay the rectification of inaccurate personal data concerning him or her.

Right to object (Art. 21 GDPR)

The data subject shall have the right to object, on grounds relating to his or her particular situation, at any time to processing of personal data concerning him or her based on Article 6 (1) (e) or (f) GDPR.

In this case, the Data Controller shall no longer process the personal data unless it demonstrates legitimate grounds for the processing which override the interests, rights and freedoms of the data subject.

Right to restriction of processing (Art. 18 GDPR)

The data subject shall have the right to obtain from the Data Controller restriction of processing if any of the conditions specified in the GDPR are met, in which case the Data Controller shall not perform any operation with the data other than storage.

If the data subject has objected to the processing, the restriction shall apply for the period until it is established whether the legitimate reasons of the Data Controller override those of the data subject.

Right to erasure (Art. 17 GDPR)

The data subject shall have the right to have the Data Controller erase personal data concerning him or her without undue delay if the purpose of the data processing is not fulfilled, his or her consent has been withdrawn and there is no other legal basis, if there are no overriding legitimate grounds for the processing in case of objection, or if the data have already been unlawfully processed, and the data must be erased for compliance with a legal obligation. Where the controller has made the personal data public and is obliged to erase the personal data, the controller, taking into account available technology and the cost of implementation, shall take reasonable steps, including technical measures, to inform controllers which are processing the personal data that the data subject has requested the erasure by such controllers of any links to, or copy or replication of, those personal data.

Right to data portability (Art. 20 GDPR)

The data subject shall have the right to receive the personal data concerning him or her, which he or she has provided to the controller, in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance from the controller to which the personal data have been provided, where legal conditions (automated processing and consent or agreement, legal basis) are met.

How can I submit my requests related to data processing, the withdrawal of my consent to data processing?

The Data Controller draws the attention of the data subjects to the fact that the data subjects may request information, exercise their right of access and exercise their other rights by sending a statement to the Data Controller's postal (8258 Badacsonytomaj, Bercsényi utca 1) or e-mail contact (training@dotnetfalcon.com). The Data Controller shall examine and respond to the statement as soon as possible from receipt and shall take the necessary steps in accordance with the provisions of this Prospectus and the law.

What remedies are available to me in connection with data processing?

Contact details of the authority in case of complaint (Art. 77 GDPR):

National Authority for Data Protection and Freedom of Information (Address: 1055 Budapest, Falk Miksa utca 9-11.; Post address: 1363 Budapest, Pf.: 9.; Phone: +36 (1) 391-1400; Fax: +36 (1) 391-1410; Website: www.naih.hu; Email: ugyfelszolgalat@naih.hu).

For more information on your rights and details of how to lodge a complaint with the authority, please visit: <http://naih.hu/panaszuegyintezes-rendje.html>.

In case of violation of his rights, the data subject may also turn to the court competent for his place of residence and, among other things, claim grievance fees.

The court of residence or stay can be contacted on the <https://birosag.hu/birosag-kereso> page.

The Instructor has not designated a data protection officer in the absence of a mandatory obligation.